



# ORCHARD CHURCH

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## Privacy Policy

How Church in the Community Group of Churches uses your information:

Your privacy is important to us. We are committed to safeguarding the privacy of your information.

Why do we collect and use your information?

We collect and use your information to contact you with newsletters and information about events that we are hosting from our church locations, to provide pastoral care, to monitor and assess the quality of our services, to fulfil our purposes as a church and to comply with the law regarding data sharing. We do not share your information with others except as described in this notice or detailed further in our Data Protection Policy.

The categories of information that we may collect, hold and share include:

- Personal information (such as name, telephone number, address, and email address)
- Characteristics (such as gender, ethnicity, nationality, and country of birth)
- Still and Video Images

Why do we collect photos and videos at our locations?

We collect photos and videos at our church locations for use in a range of printed and online media. All public events may have photos and videos throughout the day. All regular church activities will provide warning or gain consent before filming takes place. You can make a query about photos and videos by contacting us at [safeguarding@orchardchurch.org.uk](mailto:safeguarding@orchardchurch.org.uk).

Data Protection and Young People:

We will not collect, store, or use any data about a young person without express permission from a legal parent or guardian unless the law requires us to do so. For more information on our handling of safeguarding, please see our Safeguarding policy.

Storing your data:

We hold your data for varying lengths of time depending on the type of information in question but in doing so we always comply with Data Protection legislation. We will contact you annually to check that the information we are holding is accurate and that you agree to us holding it. You are always able to check what information we are holding and ensure that we are holding accurate information by contacting us at [info@orchardchurch.org.uk](mailto:info@orchardchurch.org.uk).

Who do we share your information with:

We will not share your information with third parties without your consent unless the law requires us to do so.

Is something wrong?

We take the matter of data protection very seriously. If you feel you have concerns about the data we are storing for you or any of its uses, please contact us at [safeguarding@orchardchurch.org.uk](mailto:safeguarding@orchardchurch.org.uk).

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### Orchard Church

*Meriden Avenue, Stourbridge, DY8 4QL*

[www.orchardchurch.org.uk](http://www.orchardchurch.org.uk)

| 01384 465 499

| [info@orchardchurch.org.uk](mailto:info@orchardchurch.org.uk)

Orchard Church is a working name for Church in the Community Group of Churches, a charity registered in England & Wales (1159061) and a registered company (08307569).